

# **YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES**

## **Monday, June 1, 2015**

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on Monday, June 1, 2015 at 09:00am.

### **Present were:**

Chairman Kevin Austin  
Vice Chairman David Moxley  
Commissioner Gilbert Hemric  
Commissioner Marion Welborn  
Commissioner Frank Zachary

**Staff present:** County Attorney, Ed Powell; County Manager/Finance Officer, Lisa Hughes; and Clerk to the Board, Tanya Gentry.

**INVOCATION** given by Chairman Austin.

**CALL TO ORDER** by Chairman Austin at 9:00am.

**PLEDGE OF ALLEGIANCE** led by Chairman Austin.

### **ADJUSTMENTS TO/ADOPTION OF THE AGENDA**

Commissioner Zachary made a motion to adopt the Agenda as presented. Vice Chairman Moxley second.

**Vote: 5/0.**

### **PUBLIC COMMENTS**

There were no public comments. Chairman Austin closed the Public Comments at 9:02am.

### **APPROVAL OF MINUTES**

The May 18, 2015 Regular and Closed Session Minutes were reviewed. Commissioner Welborn made a motion to approve both sets of minutes as presented. Commissioner Hemric second.

**Vote: 5/0.**

### **REPORTS/REQUESTS OF THE BOARD**

There were no reports to the Board.

### **CONSENT AGENDA**

Vice Chairman Moxley made a motion to approve the Consent Agenda items. Commissioner Zachary second.

**Vote: 5/0.**

The Consent Agenda items that were approved by the Board are as follows:

#### **5D Capital Project Close Out Budget Amendment**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
5D – Professional Services	4054925-51500	74,489	(74,489)	0
5D – Land Acquisition	4054925-51540	6,606	(6,606)	0
5D – Mitigation	4054925-51541	229,407	(229,407)	0
5D – Prep Site/Construction	4054925-51542	66,090	(66,090)	0
5D – Transfer to General Fund	4054925-57070	0	376,592	376,592

Transfer of funds to close out the 5D Capital Project.

**Jail Capital Project Close Out Budget Amendment**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Jail – Professional Services	4054937-51500	4	(4)	0
Jail – Site Prep/Construction	4054937-51542	284,691	(165,123)	119,568
Jail – Equipment	4054937-56010	107,845	(93,333)	14,512
Jail – Contingency	4054937-58500	190,820	(190,820)	0
Jail – Transfer to General Fund	4054937-57070	0	449,280	449,280

Transfer of funds to close out the Jail Capital Project.

**Jail & 5D Capital Projects/Non-Dept. Budget Amendment**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Transfer from Capital Projects (5D-EXP)	1044212-42413	90,076	360,000	450,076
Non Departmental – Parks/Land	1059000-51762	105,906	160,000	265,906
Non Departmental – Professional Services	1059000-51500	65,670	200,000	265,670

Partial allocation of Capital Projects close out funds to Parks/Land to pay for paving services at Yadkin Memorial Park and to Professional Services to cover the costs of legal fees.

**Governing Body Budget Amendment**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Gov Body – Travel Reimbursement	1054110-54015	8,000	(985)	7,015
Gov Body – Board Member Fees	1054110-51200	32,950	725	33,675
Gov Body – Social Security	1054110-51300	2,045	260	2,305
Gov Body – Medicare	1054110-51310	480	60	540
Gov Body – Travel	1054110-54010	3,949	(60)	3,889

Transfer of funds to cover salary and salary related costs for the remainder of the fiscal year.

**Human Services/Animal Shelter Budget Amendment**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
State Reimbursement	1044380-44240	2,000	1,559	3,559
Spay/Neuter Program	1054380-52032	4,000	1,559	5,559

Appropriation of State reimbursed funds to cover the costs for spaying and neutering of animals at the Animal Shelter.

**Human Services/DSS Budget Amendment**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
IV-E Foster Care	1045320-42250	278,729	146,884	425,613
Foster Care IV-E	1055320-57620	571,052	100,000	671,052
Foster Care Bo. Homes	1055320-57640	321,053	46,884	367,937

Budget amendment reflecting an increase in IV-E Foster Care revenue. The additional revenue is being split between two expense lines to pay for foster care.

**Human Services/Health Budget Amendment**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
STD	1045111-44235	1,998	(167)	1,831
Nursing and Medical Supplies	1055111-52010	3,167	(167)	3,000
Immunization	1045162-44198	18,752	387	19,139
Immunization	1055162-52053	9,075	387	9,462

Budget amendment reflecting a decrease in STD funding and an increase in immunization funding from the State.

**Human Services/Medical Budget Amendment**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Admin. Social Security	1055110-51300	7,769	25	7,794
Admin. Medicare	1055110-51310	1,817	10	1,827
Admin. Retirement	1055110-51330	8,621	460	9,081
Admin. Telephone	1055110-54200	3,150	465	3,615
Nursing/Medical Salary	1055111-51010	59,194	5,440	64,634
Nursing/Medical Retirement	1055111-51330	4,232	100	4,332
Child Health Salary	1055160-51010	96,947	27,067	124,014
Child Health Soc. Security	1055160-51300	6,052	750	6,802
Child Health Medicare	1055160-51310	1,415	175	1,590
Child Health Retirement	1055160-51330	6,901	1,200	8,101
Preparedness Salary	1055120-51010	5,646	110	5,756
Preparedness Supply/Material	1055120-52010	9,630	(110)	9,520
Admin. Longevity	1055110-51020	670	(670)	0
Admin. Contr. Services-ORH	1055110-51718	6,200	(290)	5,910
Nursing/Medical Longevity	1055111-51020	670	(670)	0
CH Contr. Services	1055160-51700	17,500	(5,000)	12,500
MH Salary	1055163-51010	50,587	(3,900)	46,687
MH Social Security	1055163-51300	3,100	(500)	2,600
MH Medicare	1055163-51310	1,193	(500)	693
MH Retirement	1055163-51330	3,816	(600)	3,216
MH Longevity	1055163-51020	670	(670)	0
Family Planning Salary	1055164-51010	83,403	(1,500)	81,903
Family Planning Longevity	1055164-51020	670	(670)	0
Family Planning Social Security	1055164-51300	5,151	(400)	4,751
Family Planning Retirement	1055164-51330	5,873	(200)	5,673
EH Salary	1055180-51010	135,959	(10,000)	125,959
EH Social Security	1055180-51300	10,289	(2,000)	8,289
EH Medicare	1055180-51310	2,406	(500)	1,906
EH Retirement	1055180-51330	9,612	(1,000)	8,612
EH 401K	1055180-51360	1,360	(1,000)	360
Admin. Utilities	1055110-54300	6,550	(1,000)	5,550
FP Contract Services	1055164-51700	16,584	(1,622)	14,962
Uniforms	1055111-52060	2,000	(1,000)	1,000
Admin. Salary	1055110-51010	121,646	(1,600)	120,046
Admin. Insurance & Bonding	1055110-55150	16,060	(400)	15,660

Staff codes their time based on the type of clients they see. The funds transfer is needed to cover the costs of coding the time to the correct program. The funds transfer also covers the costs of approved salary increases and the costs of adding a phone for an on-call interpreter.

**Human Services/Medicaid Budget Amendment**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Medical Assistance Admin.	1045320-42218	436,119	52,750	488,869
Equipment	1055300-56010	83,684	52,750	136,434

Increase in revenue due to a 75% Medicaid reimbursement Human Services received. The reimbursed funds are being placed in the Equipment line so that additional IT related equipment can be purchased.

**Parks & Recreation Budget Amendment**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Memorial Park Resale	1046120-48611	99	4,040	4,139
Memorial Park - Resale	1056120-52080	4,234	4,040	8,274

Transfer of funds from the Memorial Park revenue line to the Memorial Park resale line so that items can be purchased and sold to

#### **Downtown Merchants Association July 4<sup>th</sup> Fireworks Display Permit**

The Downtown Merchants Association July 4<sup>th</sup> fireworks display is planned for July 4, 2015 at 9:30pm. The alternate date is set for July 5<sup>th</sup>. The Fire Marshall has reviewed the information and recommends the Board of Commissioners approve the Fireworks Display Permit. The Board approved the permit for the Downtown Merchants Association July 4<sup>th</sup> fireworks display in Yadkinville.

#### **Children's Center of Surry Contract**

The Children's Center of Surry will provide Nurturing Parenting Program services to Human Services clients. Child Welfare social workers will identify families who need this program and refer those families to Children's Center of Surry. The Board approved the contract and authorized the County Manager to sign it.

#### **Mackie-Sinclair-Hawkins Funeral & Cremation Services Contract**

Mackie-Sinclair-Hawkins Funeral & Cremation Services will cremate unclaimed bodies in accordance with NCGS 130A-15. Prior to cremation, they will hold the body for up to ten days and work with Human Services to try and locate any family members. The Board approved the contract and authorized the County Manager to sign it.

#### **PUBLIC HEARING/ACTION TO SET PUBLIC HEARING**

There were no public hearings or actions to set a public hearing.

#### **BOARD ACTION**

##### **North Carolina Tier II Grant**

Keith Vestal addressed the Board. In 2014 the State started charging businesses Tier II level hazardous materials facility filing fees. The fees that were collected during the 2014 Tier II reporting period were divided up and dispersed as grant funds to the 89 counties who have active Local Emergency Planning Committees (LEPC). Yadkin County was awarded grant funds in the amount of \$1,104.04. The funds must be spent as stipulated in the Grant Award Notification agreement. The following budget amendment is needed to accept the funds and place them in the Equipment line for spending:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Emergency Management Aid Grant	1044330-42305	0	1,104	1,104
Equipment	1054330-56010	137,500	1,104	138,604

**Commissioner Zachary made a motion to accept the funds for the 2014 Tier II Reimbursement and allow the funds to be spent in accordance with the parameters of the Tier II Grant. Commissioner Welborn second.**

**Vote: 5/0.**

##### **Carl Rose & Sons Contract**

A lot of people are visiting Yadkin Memorial Park. The road, a portion of the walking trail, and the parking area has a gravel surface. This gravel surface requires constant maintenance to keep it in an acceptable condition and a lot of dust is kicked up during heavy use. Paving these areas will minimize the amount of maintenance needed and eliminate the dust problem. Jason Walker asked for quotes for the paving and the lowest quote came in from Carl Rose & Sons. The Park will need to be closed for a few days for the paving work to be done. The County will choose week days that typically have the lowest number of visitors to close. **Vice Chairman Moxley made a motion to approve the contract with Carl Rose & Sons for paving the road, walking trail, and parking areas at Yadkin Memorial Park. Commissioner Hemric second.**

**Vote: 5/0.**

## **CALENDAR NOTES**

- 1) July 3, 2015 – County Offices will be Closed for Independence Day.

## **MANAGER'S REPORTS/BOARD ACTION**

### **New Fire Marshal**

The Current Fire Marshal, Eddie Weatherman, is going to retire soon. A new Fire Marshal, Ricky Leonard, has been hired and is working with Eddie Weatherman until he retires. County Manager Hughes introduced Ricky Leonard to those present.

## **MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED**

### **Carolina Sales & Services Contract**

Carolina Sales & Services, Inc will provide calibration services for equipment the Medical Clinic uses.

### **Cavanaugh McDonald Contract**

Cavanaugh MacDonald Consulting, LLC will provide the County with actuarial services for the Special Separation Allowance that Law Enforcement officers receive.

### **Horizon CSA Contract**

Horizon CSA will provide calibration services for the scales at the Medical Clinic.

### **Yadkin Concrete Finishing Contract**

Yadkin Concrete Finishing will replace the existing wooden steps at the lower shelter at the Yadkin County Park with concrete steps and a handrail. The handrail will match the one on the concrete steps at the large parking lot located at the Park.

### **Yadkin River Radiology Contract**

Yadkin River Radiology will provide radiological services for the Medical Clinic.

## **BOARD VACANCIES/APPOINTMENTS**

### **Human Services Advisory Committee**

There is a vacancy for a dentist on the Committee.

### **Joint Nursing Home and Adult Care Home Community Advisory Committee**

Richard Lasky has volunteered to serve on the Committee. **Commissioner Welborn made a motion to appoint Richard Lasky to the Nursing Home – Adult Care Home Community Advisory Committee. Commissioner Zachary second.**

**Vote: 5/0.**

### **Juvenile Crime Prevention Council**

The terms of seven individuals who are serving on the Juvenile Crime Prevention Council (JCPC) will expire in July. The JCPC requested the Board reappoint the individuals. **Commissioner Hemric made a motion to reappoint the following individuals to the JCPC to serve a two (2) year term beginning July 2015 and ending June 2017: Patrick Long, Yadkinville Asst. Chief of Police; Stephanie Funderburk, Director, AMH/DD/SA, SOC Coordinator; Lisa Hughes, Yadkin County Manager; David Moxley, Yadkin County Commissioner; Caleb Poplin, Yadkin Parks & Recreation Representative; Phyllis Adams, Citizen, Yadkin County Commissioner Appointee; and Libby Snow, Domestic Violence, Yadkin County Commissioner Appointee. Commissioner Welborn second.**

**Vote: 5/0.**

## **COMMISSIONER COMMENTS**

**Commissioner Zachary** welcomed everyone. He was glad to see those in attendance. Today's meeting was brief. It is rather unusual that a Board meeting is done in 15 minutes. He hopes at some point in the near future there will be some better news.

**Vice Chairman Moxley** welcomed everyone here today. He welcomed Ricky Leonard as the new Fire Marshal. This weekend was a record weekend out at the Yadkin Memorial Park. The weather was beautiful. The paving out there will be an asset and it will hold down the dust. He attended a Northwest Piedmont Job Training Consortium meeting on Wednesday. It was a meeting that lasted a couple of hours. It was on the Federal Government changing their acronym for it from AOL to AOIL.

**Commissioner Hemric** thanked everyone for coming out this morning. He welcomed Ricky Leonard as the new Fire Marshal.

**Commissioner Welborn** echoed what the other Commissioners said. He welcomed Ricky Leonard as the new Fire Marshal. He has some big shoes to fill to keep up with Eddie Weatherman. He wished Eddie Weatherman a good retirement. It is well deserved and he is sure Eddie Weatherman is looking forward to it.

**Chairman Austin** welcomed Ricky Leonard as the new Fire Marshal. He is glad to have him here. He went out to the Park this weekend for a family reunion and birthday party for his mother-in-law and her sister. At the reunion he learned that he and Commissioner Welborn are related. Commissioner Welborn's first cousin is his mother-in-law's first cousin. He thanked everyone for being here today.

**Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Welborn second.**

**Vote: 5/0.**

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Vice Chairman Moxley made a motion to extend the meeting. Commissioner Welborn second.**

**Vote: 5/0.**

**Chairman Austin made a motion to return to Closed Session for all the reasons previously stated. Commissioner Hemric second.**

**Vote: 5/0.**

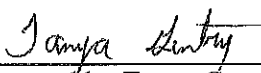
Commissioner Welborn had to leave the meeting at 12:40pm.

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Commissioner Zachary made the following motion: Pursuant to the provisions of GS 105-321 I move that the Board of County Commissioners adopt and enter into its Minutes an order directing the Tax Collector to collect the taxes charged in the Tax Records and Receipts of CAH Acquisition Company 10, LLC. Vice Chairman Moxley second.**

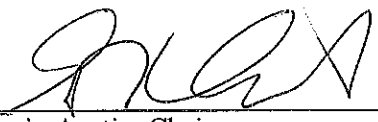
**Vote: 4/0.**

**Vice Chairman Moxley made a motion to adjourn. Commissioner Hemric second.**

**Vote: 4/0.**

  
Prepared by Tanya Gentry  
Clerk to the Board

6/15/2015  
Date approved by the  
Yadkin County Board of Commissioners

  
Kevin Austin, Chairman  
Yadkin County Board of Commissioners